

## FINAL REPORT

(Due no later than August 31, 2010)

Grantee Name

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Grantee Contact Person

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Grantee Contact Information

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email

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phone

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address

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1. Please attach a detailed summary of your use of the VBF Grant Funds, including a complete statement of income and expenses.
2. Please report any Grant Fund surplus, and attach a check payable to The Vermont Bar Foundation in the amount of any Grant Funds remaining at the end of the Grant cycle.
3. Please attach a narrative report detailing accomplishment of your Grant goals. If the goals are not accomplished, please explain why.
4. Please provide a copy of all audio/visual, literary products or publications resulting from the Grant.
5. Please attach two-three examples of how you were able to assist individuals or educate Vermonters as a result of the Grant. This information will be used for publicity purposes by the Foundation. Identifying information of those assisted by Grantee need not be included.
6. If you provided direct assistance to clients (e.g., representation, advice, support for pro se

representation, lay advocacy, etc.) please provide the following information about individuals you served using Grant funds:

- List by county the number of individuals served
- If Grant funds provide partial support for larger efforts to provide direct client services, the percentage of clients served with Grant funds.
- Types of cases or legal issues and cost per case
- Outcomes of assistance
- Demographics of individuals served, to extent that you already collect this information:
  - ▶ Age
  - ▶ Ethnicity
  - ▶ Gender
  - ▶ Race
  - ▶ Income